



W E S T B E R G H O L T P A R I S H C O U N C I L

**Annual Parish Meeting
Wednesday 25th April 2012 - 7p.m.**

AGENDA

- 1. Welcome and introduction from the Chairman -
Mr John Gili-Ross**
- 2. Village Celebrations for the Queen's Diamond
Jubilee**
- 3. IT Projectors in the Orpen Memorial Hall**
- 4. Any issues raised from the floor**
- 5. Concluding remarks**

**During the evening refreshments will be available
and an opportunity for you to have informal one to
one discussions with your Parish and Borough
Councillors.**

Minutes of the Annual Parish Meeting Held in the John Lampon Hall Wednesday 25th May 2011 at 7p.m.

In the Chair: John Gili-Ross
Members Present: Jenny Church, Bernard Colbron, David Short, Chris Stevenson, Harry Stone, Bob Tyrrell
Clerk: Val Walsom
Present: PCSO Dave Jones, Councillor Harrington, Councillor Willetts, Lloyd Fenton - County Broadband
8 members of the public
Apologies: Sue Day, Andrew Savage

Reports from the committees and the minutes of last year's Annual Parish Meeting were distributed in a booklet.

Before the meeting started refreshments were served.

1. Welcome and introduction from the Chairman – Mr John Gili-Ross

John Gili-Ross welcomed all including Mrs Liz Harrington onto the Parish Council. He thanked Peter Sleigh and Sally Butcher, retiring members of the Parish Council. He then introduced PCSO Dave Jones who distributed the criminal activity statistics within the village over the last year.

Marcus Harrington introduced himself as the newly elected representative for West Bergholt on the Borough Council who highlighted the following areas he will be looking at:

- Flooding problems on Newbridge Hill
- Speedwatch - volunteers from Eight Ash Green will be invited to join those from West Bergholt
- Congestion around the Co-op
- Poor road surfaces
- Access to Hill House Barns
- Bradbrook Cottages
- Horkesley Heritage Park

2. County Broadband update - Lloyd Felton

Many residents are now connected with many more waiting for their connection. A further access point is about to be erected onto the school chimney. This should then give coverage across most of the village. A high speed link has been ordered to give a larger band width. This should provide County Broadband members with access a faster speed.

3. Presentation of the Final Draft Village Design Statement

Bob Tyrrell presented the Final Draft Village Design Statement. Councillor Willetts spoke of the importance of a Village Design Statement to the community.

Chris Stevenson gave a report on the progress of the Parish Plan.

4. The future of the MUGA - Harry Stone

For the last 10 years the MUGA has been run by the West Bergholt Millennium Sports Club. However, the Parish Council has now agreed to take over running the MUGA. An advisory group of residents and Parish Councillors has been formed, which will report to the Premises and Recreation Committee. Chris Stevenson will chair the advisory group.

A yearly membership scheme will continue. Currently it costs £45 for a family membership with unlimited use. There will also be the facility for casual hire at £4 per hour. A notice board has been erected next to the MUGA. The Co-op has agreed to manage a booking service and casual users will be able to make bookings and payments there. The entrance to the MUGA will have a combination lock. The number will be changed regularly by Mrs Mayhew who will be responsible for monitoring the bookings diary and collecting any money received at the Co-op. Flood light tokens will also be purchased at the Co-op at £1 for 30 minutes. Changes to the number of the combination lock will be emailed to members as they occur.

It is hoped that this system will make the MUGA more accessible to village users and any sports

clubs which may like to hire it.

Funds handed over to the Parish Council by the WBMSC may be sufficient to resurface the MUGA should it become necessary. It is hoped that the facility will make money for the village in the long term.

Mr Stone thanked the members of the WBMSC for their commitment to the MUGA over the last 10 years.

5. Any issues raised from the floor

There were no issues raised.

6. Concluding Remarks

A letter sent by a young resident to local MPs had eventually been received by the Parish Council. It was, in fact, a school project but highlighted the need for activities for the youth of the village. It was noted that there are several activities available but these may not be known to the youngsters. The Bergholt Youth Group (BYG) caters for youngsters up to the age of 16, and between 50 and 60 members turn up regularly on club nights. The website could be used for feedback from the young people but there is also the need for a communications officer which will be a future development for the Parish Council.

John Gili-Ross thanked all the Parish Councillors for their hard work and dedication during the year. He also thanked the Parish Clerk, Hall Administrator and both Village Handymen for all their hard work.

A prize draw was made at the end of the meeting and was won by Liz Harrington and a resident present at the meeting. Each winner will receive a pleasure flight for two people.

The meeting closed at 8.30p.m.

A MESSAGE FROM THE CHAIRMAN - JOHN GILI-ROSS

It gives me great pleasure to welcome you to the West Bergholt Annual Parish Meeting.

I have always believed that community volunteers are the heartbeat of village life. Imagine how different our village would be without the many voluntary hours many residents give to providing our village with clubs, recreational pursuits, youth organisations, church communities, institutes' and associations. Last summer, on behalf of the Parish Council, I had the great pleasure of hosting a thank you lunch for just a few of our many volunteers at a Colchester Community Volunteer Service event held in the Moot Hall. Thanks go to all those that give their time voluntarily for our village.

During the last year we continued to work on the actions identified by our Parish Plan, which reflects the views and aspirations of our residents and acts as a strategic pointer for our community. Continuing this theme, the Village Design Statement nears completion and more will be heard on this later. The VDS will form our strategic intent with respect to planning and village development, providing a yardstick for acceptable development in the village.

A major step forward in the Parish Plan fulfilment was the implementation of a community broadband service using our preferred supplier, County Broadband Ltd. Obtaining external funding for projects helps us keep our precept, (the amount we need to tax households to run our village) to a minimum. We were awarded a grant of £3,000 by the Essex Rural Foundation which in turn was match funded by the Parish Council using Hall funds. This funding helped provide a core infrastructure for a large part of the village and it is our hope that applications for further grants will be successful to increase coverage to the whole village.

You will hear of the activities and achievements made by the Parish Council sub-committees working on behalf of the village during the last year. Meeting most months, members donate many hours of their free time, addressing day to day issues and activities to achieve greater efficiency and easier decision making by the Parish Council as a whole. We strive for good practice and transparent decision making in all that we do and welcome all who wish to attend Parish Council or sub-committee meetings.

Your Parish Councillors are very aware of the trust placed in them to spend public money correctly and wisely. Evaluating new or replacement items and services and evaluating the merits of relevant suppliers can be a very time consuming activity. Parish Councillors continue to undertake this responsibility, often without thanks, driven only by a desire to do what is best for the village. We continue to review projects that will help improve and enhance the community whilst remaining within available budgets.

We thank all those bodies and associations that have helped our village and provided us with grants to achieve vital projects. In particular, Essex County Council continued to provide project funding for our village hall which was used to replace the windows of the Orpen Hall and Social Club. Regrettably Colchester Borough Council appear to have far less foresight in this regard and have not only completely cut all funding for village capital projects but also reduced the rate support grant (or operating budget) to all the villages by 50%. For West Bergholt this has meant a reduction of over £4,000 for the coming year plus what we would normally apply for to complete projects. The net effect of these reductions has left the Parish Council with little option but to raise its portion of the council tax to mitigate this loss of income.

I would like to convey my personal thanks to all our Parish Councillors for their commitment, dedication and professionalism. It is an honour to have been Chairman for the last year, a role much simplified by the hard work and support of my fellow Parish Councillors. I would like to thank the two retiring Parish Councillors - Peter Sleight and Sally Butcher for their work on the council over the years. I welcome Liz Harrington to the Parish Council and feel sure she will rise to the challenges ahead. She has already begun by agreeing to co-ordinate West Bergholt's Community Speed Watch Team which will begin operating from the end of May. West Bergholt will be the last village in Essex to be selected to operate a CSW team and volunteers have been trained and their equipment is ready for use.

In summing up I would like to give particular thanks to Val Walsom our Parish Clerk, for ensuring the affairs of the Parish are kept in order and that it operates efficiently. Thanks also go to our council support staff, - June Mayhew the Halls Administrator and Gary Walls and Stephen Cook the village handymen.

Special thanks go to those who make our village a special place in which to live. The list of groups is enormous and naming just a few includes our Village Bulletin team, the BYG organisers, our First Responder group, the WEA education, the Care Network, the Parish Plan group, Village Design Statement group, our Cubs, Scouts and Guides groups and our church and chapel groups.

We really do live in a most privileged village!!!

REPORTS FROM THE COMMITTEES

ENVIRONMENT AND HIGHWAYS COMMITTEE REPORT - David Short

ALLOTMENTS - Despite some challenging growing conditions most plot holders feel they have had a good year. The bonfire routine is now well established and the committee are still conscious of the need to manage the monthly event in a way which does not affect near neighbours.

Several plots have become available at the end of the year for a variety of reasons, some as a result of taking on more than they can cope with. As five roods is the standard size new tenants are given written advice and encouraged to find friends to work with if necessary. There has been considerable interest from prospective tenants and the turnover has ensured that a once lengthy waiting list has almost been eliminated. Sunday morning site meetings have been well attended thus giving plot holders the opportunity to raise any issues or make suggestions. As a result new members have joined the management committee. The revised system for rent collection is now well established with invoices issued in February and payments made directly to the Parish Clerk.

VILLAGE GREEN - The heath was cleared of brambles and bracken again this year and will continue to be so in the foreseeable future. Also the hedges in the village which are the responsibility of the Parish Council were trimmed at the end of the season by the tractor flail and we plan to repeat this exercise this year.

POORS LAND - The football pitch was partly re-turfed at the beginning of the season and a soak away was constructed under the southern goal area in order to try to prevent the ground becoming un-playable and it is intended to re-seed the area annually in future in order to save on the high cost of re-turfing. Again this work was carried out by the village handymen. Also a memorial bench was installed on the field on behalf of the Young footballers club.

QUEEN'S HEAD, HALL ROAD AND LEXDEN ROAD PONDS - Clearance of the reed mace from the ponds was undertaken in October by BCT Volunteers and the debris will be removed by our village handymen which minimised the costs of the project. In addition, the overgrowth at the Hall Road pond was severely cut back to expose the pond and we anticipate that this will 'green up' over the summer period. Plans are underway to rebuild and replace the duck house on the Queens Head pond as soon as suitable materials are located. This work will be carried out by the maintenance men and members of the Parish Council.

VILLAGE MAINTENANCE - During the year the village was plagued by an epidemic of theft of household rubbish and consequent fly tipping. These blemishes were promptly removed by our handymen Gary and Steve who both continue to do excellent work in keeping the village clean and tidy. It is interesting to note that on examination of the contents of the bags it is often possible to identify the origins of the rubbish which may be being used for purposes of identity theft and therefore, residents are reminded not to leave their rubbish out overnight for their own protection. The committee is considering notifying those residents whose rubbish is stolen and subsequently abandoned of their statutory responsibilities in this regard.

TRAFFIC CONGESTION AND PARKING - The committee and the Parish Council remains very concerned about the continued traffic congestion especially around the area of the school and we are actively seeking ways to alleviate and solve this problem but unfortunately we are somewhat constrained by the lack of available funding from the relevant authorities to implement schemes which have already been proposed.

THE QUEENS DIAMOND JUBILEE CELEBRATIONS - The committee is actively involved in plans to celebrate the jubilee and is presently discussing the construction of a shelter to be used as a rendezvous point for the young people of the village and for this to be sited on the Lorkin Daniell Playing Field.

MUGA AND SPORTS FACILITY - A new booking arrangement has been introduced for use of the MUGA with the excellent co-operation of the Co-Op store. This has worked very well and has resulted in increased use of the facility.

SEVERE WEATHER POLICY - At the start of the winter the Parish Council and the committee implemented a scheme of snow clearance to be carried out by a team of volunteers. This scheme seems to have been well received by residents in general so much so that further volunteers have come forward offering their services for footpath clearing etc. next year. We are very grateful to all concerned and particularly to Mr Harry Stone for organising the works.

PREMISES AND RECREATION COMMITTEE REPORT - Bernard Colbron

Our village halls continue to be in high demand. This has led to lettings of almost 100% of the time available. A few groups have left us during the year due to their low attendance but we have managed to fill most of the vacancies.

Minor refurbishments include protecting the corners of the walls and redecoration of the entrance at the front of the Orpen Hall has been redecorated.

As reported in the last Annual Report we had to remove the external chimney due to wind damage. Following lengthy communication with our insurers they have finally agreed to accept our insurance claim. We are currently working with the surveyor to make the necessary repairs to the kitchen and we will also incorporate some refurbishments within this. We would like to thank Andrew Savage and Val Walsom for dealing with the tedious negotiations.

During the year the valley of the roof has been replaced. Before the work was done water had been entering the Orpen Hall through cracks in the roof. The work has solved this problem. We are planning to replace the rest of the roof tiles in the future using earmarked funds and any grants which may become available. All the windows have been replaced with double glazed units which should help to reduce heating bills.

Over the winter the heavy snow resulted in some clubs not holding their meetings. The committee is working on ways to overcome the problems before next winter.

We are very happy with the work undertaken by our cleaners, who were appointed in April last year, which has also been appreciated by the various organisations.

My thanks to members of the Premises and Recreation Sub Committee, our Administrator, June Mayhew, and to Gary Walls, the Parish Handyman, who helped with the work involved.

PLANNING REPORT - Chris Stevenson

The Planning and Development committee has several functions:

- It is a statutory consultee on planning applications submitted to Colchester Borough Council (CBC) and Essex County Council (ECC);
- Similarly it is a consultee on development planning generally, examples being the Local Development Framework for Colchester Borough Council area or for Minerals and Waste proposals from the County Council;
- It develops guidelines and forward planning advice covering the way the village should maintain its distinctive character, and wherever possible enhance this through sympathetic development.

Planning Applications

The most active of the above activities concerns planning applications. These may range from a simple house extension, to a new dwelling or indeed an application for commercial premises. As a consultee the Parish Council cannot prevent or stop a development from taking place, but its

recommendations do form a powerful local response, to be weighed in consideration with other evidence submitted to Colchester Borough Council.

In 2011/12 41 general domestic planning applications were received, which was similar to the previous year, although both years were 20% down on figures for earlier years reflecting the economic downturn. Of these applications, Colchester Borough Council approved 32, rejected four; two were withdrawn and three have, at the time of writing this report, yet to have a decision declared. The Parish Council was happy with all but nine of the applications, where it recommended that the design be altered or where the proposal was unacceptable in principle. Of these nine, three were also deemed unacceptable by Colchester Borough Council. Three other applications were received for which Essex County Council was the applicant or determining body. All three were approved. The Parish Council objected to one of these.

Development Planning

Colchester Borough Council continued to consult with the Parish Council on the suite of Local Development Framework documents, and consultations were considered in respect of the Government's Localism Bill and the changes to National Planning Guidance.

Design Guidance

In recent years the committee has joined forces with the Parish Plan Group to produce a Village Design Statement (VDS). Although substantially complete when the last annual parish meeting was held in 2011, the VDS took a little time to be formally considered and approved by CBC. This process was concluded in December last year and the VDS is now a material consideration which helps to determine the suitability of planning applications in the village. The finished product endeavours to assist those seeking planning permission by drawing their attention to some basic design principles covering new or altered buildings, as well as setting the context for development in the village by outlining the distinctive character areas of the village and its rural setting. The VDS is available on the Village website.

The Committee has regular meetings on the third Wednesday of each month at 7.30pm in the Lorkin Daniel Hall. Anyone who wishes to express their views on a planning matter is welcome to attend, and the Committee welcomes pre-planning application discussions.

PARISH PLAN REPORT - Chris Stevenson

Steering Group
Members

Catherine Bailey, Jenny Church, Murray Harlow, Gunter Klaphake (Secretary), Victoria Power (Treasurer), Chris Stevenson (Chair) and Harry Stone

1 Introduction

The Parish Plan was prepared between 2006 and 2008 and was published in September 2008. It has been adopted by the Parish Council as forming the forward plan of concerns and activities that the village community wants to see addressed or carried out. The plan is available to view on the village website: www.westbergholt.net.

The plan is overseen by a Steering Group whose current members appear above. The membership waxes and wanes, and is presently 7 strong. It is a requirement that at least one member of the steering group is also a Parish Councillor. Presently 4 members of the steering group also serve as Parish Councillors.

There are eight areas of the Parish Plan and each area has an action plan which has been assembled to summarise the activities which are to be carried out. Some of the actions can be carried out by the Steering Group, some by village organisations or by the Parish Council. However many fall to other public bodies and so in this regard, the Steering Group acts as a lobby group.

2 Main Activities Carried Out

The group has met approximately every 3 months over the last 12 months, and the main focus of attention has been producing a monitoring report which documents the successes and challenges of activities pursued over the last 3 to 4 years.

3 Main Areas of Progress

A full report was published in the Village Bulletin in March this year, and is available on the website. This 8 page summary documents the successes as follows:

| Action area | Successes |
|---|---|
| Social & Community | BYG (setting up and continued thriving nature of Bergholt Youth Group) |
| | Improved use of the website and other communication outlets |
| | Improved use of tennis courts (MUGA) |
| Environment | Reducing dog fouling and litter |
| | Participation in rights of way initiatives |
| | Looking after open spaces, ponds and allotments |
| Shops, facilities and village amenities | Provision of high speed broadband |
| | Provision of sporting facilities and establishment of West Bergholt Sports Club |
| Housing and Planning | Preventing over-development |
| | Promoting planning via the VDS |
| Community Safety | Reducing speeding traffic via Speedwatch and SID indicator device |
| | Promoting local policing and raising awareness of crime |
| Transport | Raising awareness and lobbying for plans for reduced traffic and speeding in the area around the school |
| | Winter snow clearing service |

There have been many areas which remain to be tackled and a number of challenging aspects to the current plan, however after over 3 years it is necessary to reappraise the current Parish Plan and to either refresh this or replace it.

4 Next Steps

Since the publication of the Parish Plan the Government has launched its localism agenda and promoted the concept of a Big Society. The Parish Plan Steering Group in collaboration with the Parish Council is considering whether to embark upon the production of a Neighbourhood Plan. Such a plan would be akin to a Borough plan but on the scale of the village or the Parish or some other geographic area. Over the next few months a decision will be taken whether to move to the production of such a plan or to refresh the current Parish Plan.

5 Chairman's Conclusions

As Chairman of the Steering Group I am indebted to the help and support given to me by my fellow Steering Group members. Their unstinting enthusiasm makes the whole process of overseeing the plan's progress a pleasure to oversee, and I am indebted to them all.

I am pleased to announce that the External Auditors have 'signed off' the 2010/11 accounts. My thanks therefore go to Val Walsom for all the work she has undertaken, and to Ann Hallam for her (unpaid) Internal Auditor duties.

The accounts for the following year, ending March 2012, are currently being prepared and the pre-audited figures can be summed up as follows:

The Parish Council's General Accounts show an income for the year of just over £55,300 against an expenditure of just over £36,000. This difference, of nearly £20,000, is a result of two main factors - the delay of certain projects and the continued need to build up 'earmarked' funds for the future replacement of the remainder of the Orpen Memorial Hall main roof covering as mentioned last year.

The Orpen Memorial Hall Accounts show an income of over £34,300 and an expenditure of under £28,500. The difference is accounted for by the Public Works Loan annual interest payment (£5,370) for the construction of the John Lampon Hall being paid out of the General Account. This allows an additional £5,000 to be earmarked for the roof in the coming year. Therefore, whilst the funds from both accounts for the re-roofing project currently total £15,000, I anticipate that this figure will double over the next twelve months. We will then be able to seek out any suitable grants that may be available.

Over the past year there have been completed projects such as installing acoustic panels within the John Lampon Hall; those projects that are virtually completed such as the installation of Audio Visual Equipment (projectors and screens) in each of the Halls; and those projects that are about to start such as the renovation of the Village Hall kitchen and the provision of a shelter on the Lorkin Daniell Field. In addition, the Parish Council is also contributing to the Queen's Diamond Jubilee village celebrations. Whilst much of the funding comes from the village precept, a significant amount has been received as grants from various organisations and we would therefore like to record our appreciation of their assistance.

Moving forward to this year's finances, the Parish Council agreed to increase the Precept by three pennies per household per week based upon a Band D property (156p per year). This was felt to be a small price to pay to continue the standards that we have all come to expect.

GENERAL ACCOUNTS - MARCH 2012

| | MONTHLY INCOME | MONTHLY EXPENDITURE | MONTHLY TOTAL | 2011/2012 YEAR TO DATE | BALANCE | CURRENT BUDGET | % DIFF. |
|----------------------------|----------------|---------------------|---------------|------------------------|------------------|------------------|-------------|
| RECEIPTS | | | | | | | |
| PRECEPT | 0.00 | | 0.00 | 44,390.00 | 0.00 | £44,390.00 | 100% |
| WAYLEAVE | 0.00 | | 0.00 | 10.00 | 0.00 | £10.00 | 100% |
| VILLAGE BULLETIN | 330.00 | | 330.00 | 2,669.50 | -769.50 | £1,900.00 | 141% |
| INTEREST RECEIVED | 5.95 | | 5.95 | 21.44 | -6.44 | £15.00 | 143% |
| SCOUT HUT RENT | 0.00 | | 0.00 | 10.00 | 0.00 | £10.00 | 100% |
| ALLOTMENTS - (Charity) | 376.00 | | 376.00 | 1,355.00 | -330.00 | £1,025.00 | 132% |
| LORKIN DANIELL - (Charity) | 0.00 | | 0.00 | 480.60 | -30.60 | £450.00 | 107% |
| POORS LAND - (Charity) | 6.00 | | 6.00 | 306.00 | -106.00 | £200.00 | 153% |
| QUIZ | 0.00 | | 0.00 | 311.00 | 0.00 | £0.00 | |
| MUGA | 93.36 | | 93.36 | 5,771.72 | 0.00 | £0.00 | |
| TOTALS | 811.31 | 0.00 | 811.31 | 55,325.26 | -7,325.26 | 48,000.00 | 103% |

(EXPENDITURE - General)

| | | | | | | | |
|--------------------------------|--|-----------------|-----------------|------------------|------------------|------------------|------------|
| CLERKS SALARY | | 544.61 | 544.61 | 6,533.92 | -33.92 | 6,500.00 | 101% |
| NATIONAL INSURANCE/TAX | | 80.20 | 80.20 | 1,046.00 | 154.00 | 1,200.00 | 87% |
| CLERKS EXPENSES | | 0.00 | 0.00 | 104.00 | 46.00 | 150.00 | 69% |
| ADMINISTRATION | | 214.52 | 214.52 | 2,535.08 | -535.08 | 2,000.00 | 127% |
| TRAINING | | 0.00 | 0.00 | 180.00 | 570.00 | 750.00 | 24% |
| FEES & LICENCES | | 0.00 | 0.00 | 70.00 | 430.00 | 500.00 | 14% |
| AUDIT FEES | | 0.00 | 0.00 | 400.00 | 350.00 | 750.00 | 53% |
| INSURANCE | | 11.55 | 11.55 | 1,679.04 | 1,920.96 | 3,600.00 | 47% |
| ELECTION EXPENSES | | 0.00 | 0.00 | 58.20 | 691.80 | 750.00 | 8% |
| PROJECTS/GRANTS/DONATIONS | | 336.06 | 336.06 | 3,645.06 | 6,086.94 | 9,732.00 | 37% |
| VILLAGE BULLETIN - Section 137 | | 784.00 | 784.00 | 2,788.80 | 1,011.20 | 3,800.00 | 73% |
| RISK ASSESSMENT | | 0.00 | 0.00 | 145.00 | 55.00 | 200.00 | 73% |
| Sub Total Parish | | 1,970.94 | 1,970.94 | 19,185.10 | 10,746.90 | 29,932.00 | 64% |

(EXPENDITURE - Environment)

| | | | | | | | |
|------------------------------------|---------------|-----------------|------------------|------------------|-----------------|------------------|------------|
| VILLAGE CARETAKER | | 586.16 | 586.16 | 7,359.34 | 140.66 | 7,500.00 | 98% |
| VILLAGE PONDS | | 0.00 | 0.00 | 740.00 | 260.00 | 1,000.00 | 74% |
| WASTE & DOG BINS | | 1150.24 | 1,150.24 | 1,150.24 | 249.76 | 1,400.00 | 82% |
| VILLAGE SIGN REPAIRS | | 0.00 | 0.00 | 0.00 | 100.00 | 100.00 | 0% |
| VILLAGE DESIGN | | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0% |
| VILLAGE ENVIRONS | | 30.97 | 30.97 | 2,076.61 | 923.39 | 3,000.00 | 69% |
| VILLAGE GREENS - (Charity) | | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | 0% |
| LORKIN DANIELL/EQUIP'T - (Charity) | | 0.00 | 0.00 | 2,968.00 | -1,200.00 | 1,768.00 | 168% |
| POORS LAND - (Charity) | | 0.00 | 0.00 | 840.81 | -40.81 | 800.00 | 105% |
| ALLOTMENTS - (Charity) | | 0.00 | 0.00 | 704.07 | 295.93 | 1,000.00 | 70% |
| MUGA | | 0.00 | 0.00 | 1,127.38 | -1,127.38 | 0.00 | |
| Sub Total Environment | | 1,767.37 | 1,767.37 | 16,966.45 | 1,101.55 | 18,068.00 | 88% |
| PUBLIC WORKS LOAN | | 0.00 | 0.00 | 5,368.26 | | | |
| VAT | | 323.33 | -323.33 | 2,966.01 | | | |
| VAT REFUND | 0.00 | 0.00 | 0.00 | 5,397.21 | | | |
| VAT TRANSFER TO HALL | | 0.00 | 0.00 | 1,654.86 | | | |
| EXPENDITURE | | 4,061.64 | | 46,140.68 | | 48,000.00 | 73% |
| INCOME | 811.31 | | | 60,722.47 | | | |
| INCOME/EXPENDITURE TOTAL | | | -3,250.33 | 14,581.79 | | | |

| MONTHLY TOTAL | 2010/2011 BUDGET | YEAR END |
|---------------|------------------|------------------|
| £0.00 | £43,460.00 | 43,460.00 |
| £0.00 | £10.00 | 10.00 |
| £2,402.00 | £1,900.00 | 2,956.50 |
| £4.48 | £15.00 | 18.66 |
| £0.00 | £10.00 | 10.00 |
| £293.56 | £1,025.00 | 1,205.56 |
| £0.00 | £380.00 | 450.00 |
| £0.00 | £200.00 | 222.00 |
| £0.00 | £0.00 | 0.00 |
| £0.00 | £0.00 | 0.00 |
| | 47,000.00 | 48,332.72 |

Next review - 2012
Set Annually but with 12 months notice
Licence review 2007

| | | |
|---------|------------------|-------------------|
| £535.88 | 7,000.00 | £6,429.16 |
| £91.49 | 320.00 | £755.04 |
| £0.00 | 130.00 | £104.00 |
| £163.30 | 2,750.00 | £1,750.46 |
| £0.00 | 0.00 | £0.00 |
| £0.00 | 500.00 | £85.00 |
| £0.00 | 750.00 | £400.00 |
| £0.00 | 3,600.00 | £2,858.09 |
| £0.00 | 150.00 | £0.00 |
| £600.00 | 10,000.00 | £14,536.46 |
| £719.00 | 3,750.00 | £2,370.99 |
| £0.00 | 200.00 | £145.00 |
| | 29,150.00 | £19,185.10 |

Pre Audit Balances @31/03/12 £33,456.34

| | |
|----------------------------|-------------------|
| General Account Balance | £33,306.56 |
| Earmarked Fund Balance | £12.66 |
| Petty Cash | £30.00 |
| Village Sign Account | £107.12 |
| Balance at 01/04/12 | £33,456.34 |

| | | |
|---------|------------------|-----------------|
| £554.32 | 7,500.00 | 6673.05 |
| £0.00 | 1,500.00 | 75.00 |
| £663.60 | 1,300.00 | 1150.24 |
| £0.00 | 100.00 | 0.00 |
| £0.00 | | 0.00 |
| £42.29 | 2,000.00 | 3885.86 |
| £0.00 | 500.00 | 40.00 |
| £0.00 | 1,000.00 | 479.92 |
| £0.00 | 400.00 | 481.57 |
| £0.00 | 1,800.00 | 875.03 |
| | 16,100.00 | 16966.45 |
| 0.00 | | 5368.26 |
| 148.38 | | 3864.54 |
| 0.00 | | 5487.38 |
| 0.00 | | 3917.63 |
| | | 56245.30 |
| | | 53820.10 |
| | | -2425.20 |

GRANTS etc. Income Expenditure
Hall Projectors 2750.00
ECC Hall Acoustics (Transfer) 2000.00
Transfer to Hall for Acoustics 2000.00

2000.00 4750.00

ORPEN HALL ACCOUNTS - MARCH 2012

| | MONTHLY TOTAL | 2011/2012 YEAR TO DATE | BALANCE | CURRENT BUDGET | % DIFF. |
|-------------------------|-------------------|------------------------|----------------|--------------------|-------------|
| RECEIPTS | | | | | |
| LETTINGS MAIN HALL | 646.30 | 14,209.13 | -209.13 | 14,000.00 | 101% |
| LETTINGS JOHN LAMPON HA | 21.75 | 13,267.45 | -1,267.45 | 12,000.00 | 111% |
| SOCIAL CLUB RENT | 0.00 | 2,010.00 | 2,010.00 | 4,020.00 | 50% |
| SOCIAL CLUB RATES | 0.00 | 67.55 | 12.45 | 80.00 | 84% |
| SOCIAL CLUB WATER | 0.00 | 246.72 | 33.28 | 280.00 | 88% |
| SOCIAL CLUB FUEL | 1379.36 | 1,379.36 | -59.36 | 1,320.00 | 104% |
| SOCIAL CLUB INSURANCE | 0.00 | 943.80 | 336.20 | 1,280.00 | 74% |
| PLAYGROUP STORAGE RENT | 0.00 | 410.00 | 70.00 | 480.00 | 85% |
| OTHER STORAGE RENTS | 0.00 | 300.00 | 100.00 | 400.00 | 75% |
| VAT REFUNDS | 0.00 | 1,654.86 | -1,654.86 | 0.00 | 0% |
| INTEREST | 4.08 | 15.52 | -5.52 | 10.00 | 155% |
| MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0% |
| TOTALS | £ 2,051.49 | £ 34,504.39 | -634.39 | £ 33,870.00 | 102% |

| | MONTHLY TOTAL | 2010/2011 BUDGET | YEAR END |
|--|-------------------|--------------------|--------------------|
| | 1,483.65 | 13,800.00 | 14,198.28 |
| | 1,438.60 | 10,700.00 | 13,820.50 |
| | 0.00 | 4,020.00 | 4,355.00 |
| | 0.00 | 80.00 | 140.24 |
| | 0.00 | 280.00 | 501.50 |
| | 0.00 | 1,200.00 | 863.09 |
| | 0.00 | 1,160.00 | 0.00 |
| | 70.00 | 450.00 | 410.00 |
| | 0.00 | 370.00 | 300.00 |
| | 0.00 | 0.00 | 3,917.63 |
| | 3.31 | 10.00 | 14.04 |
| | 0.00 | 0.00 | 0.00 |
| | £ 2,995.56 | £ 32,070.00 | £ 38,520.28 |

Rental Review Period

3 years from Sept '08. Paid Qtr Days 25/3,25/6,29/9,25/12

Annually each November

Annually each November

| | MONTHLY TOTAL | YEAR TO DATE | BALANCE | CURRENT BUDGET | % DIFF. |
|------------------------|-------------------|--------------------|-----------------|--------------------|------------|
| EXPENDITURE | | | | | |
| ELECTRICITY | 610.15 | 1,953.29 | 246.71 | 2,200.00 | 89% |
| FUEL | 0.00 | 1,533.64 | 1,766.36 | 3,300.00 | 46% |
| RATES | 0.00 | 168.87 | 31.13 | 200.00 | 84% |
| WATER RATES | 0.00 | 616.84 | 83.16 | 700.00 | 88% |
| INSURANCE | 0.00 | 2,463.11 | 736.89 | 3,200.00 | 77% |
| CLEANING MATERIALS | 37.76 | 640.98 | -90.98 | 550.00 | 117% |
| ADMINISTRATORS SALARY | 372.70 | 4,609.36 | 390.64 | 5,000.00 | 92% |
| ADMINISTRATOR EXPENSES | 0.00 | 271.59 | -21.59 | 250.00 | 109% |
| CLEANING | 550.00 | 6,557.60 | 1,242.40 | 7,800.00 | 84% |
| REPAIRS & REPAINTING | 321.94 | 2,187.30 | -187.30 | 2,000.00 | 109% |
| REPLACEMENTS/ADDITIONS | 0.00 | 3,728.64 | -2,328.64 | 1,400.00 | 266% |
| FEES & LICENCES | 0.00 | 666.21 | -166.21 | 500.00 | 133% |
| MAINTENANCE ALLOCATION | 0.00 | 943.33 | 456.67 | 1,400.00 | 67% |
| INTEREST ON LOAN | 0.00 | 0.00 | 5,370.00 | 5,370.00 | 0% |
| VAT | 94.90 | 2,124.71 | -2,124.71 | | |
| TOTAL | £ 1,987.45 | £ 28,465.47 | 5,404.53 | £ 33,870.00 | 84% |

| | YEAR TO DATE | BUDGET | YEAR END |
|--|-----------------|--------------------|--------------------|
| | 915.06 | 2,000.00 | 2,031.87 |
| | 1,724.64 | 3,000.00 | 4,630.86 |
| | 0.00 | 200.00 | 161.46 |
| | 0.00 | 700.00 | 611.56 |
| | 0.00 | 2,900.00 | 2,997.11 |
| | 0.00 | 650.00 | 489.41 |
| | 358.64 | 4,800.00 | 4,303.68 |
| | 0.00 | 250.00 | 246.27 |
| | 634.70 | 6,500.00 | 7,098.57 |
| | 364.14 | 2,200.00 | 1,433.28 |
| | 0.00 | 1,500.00 | 827.91 |
| | 0.00 | 500.00 | 416.03 |
| | 0.00 | 1,500.00 | 1,936.62 |
| | 0.00 | 5,370.00 | 0.00 |
| | 204.81 | | 3,892.84 |
| | 4,201.99 | £ 32,070.00 | £ 31,077.47 |

Pre Audit Balances @ 31/03/12 **£34,468.61**

Public Works Loan

Outstanding @ 31/03/11 £62,500.11

Principal Paid 19/05/11 £1,074.75

Principal Paid 21/11/11 £1,102.43

Outstanding **£60,322.93**

Projects **Income** **Expenditure**

Acoustics £2,000.00 £2,000.00

£2,000.00 **£2,000.00**

EARMARKED FUNDS

Orpen Hall Main Roof

| FIN Year | Gen A/c | Hall A/C |
|-----------|---------|----------|
| 2010/2011 | | 5000.00 |
| 2011/2012 | 5000.00 | 5000.00 |

TOTAL **5000.00** **10000.00**

OVERALL TOTAL **15000.00**

RECEIPT/EXPENDITURE **64.04** **6,038.92**