

WEST BERGHOLT ALLOTMENT ASSOCIATION

Notes of meeting held at 44 Pirie Road on 16th January 2020

Present – Terry Claydon (Chair), Norma Smith (Secretary), Harry Stone, Lynda Robinson, Mervyn Donnelly, Stuart Meadows, Graham Welham

1. Apologies of absence – None
2. Review of previous minutes
Terry is investigating signs for the gate
Handymen are making progress with the fence repairs
Stuart is working on our new Facebook page
Terry is updating the allotment page on the village website
3. Two people currently on the waiting list. Some plots will become available as rents not paid
Norma to ask Laura (our Parish Clerk) to contact the Parish Clerks in neighbouring villages to advise we have plots available.
Colchester Councils website still shows we have vacancies
4. Accounts were reviewed
Norma to query cost of hedge cutting with Laura
5. Budget for next financial year discussed. Aim will be to have an income of £2500. Terry to provide details to Laura.
Rents will be discussed at next meeting
6. Our new Terms of Reference were accepted with the proviso that it can be updated yearly if needed. Proposed by Mervyn Donnelly & Seconded by Lynda Robinson. This will now be presented to the Trustees for acceptance.
7. We have 2 Committee vacancies following the resignation of Paul Walker & Graham Welham. A big thank you to both for all their contributions.
Merv will arrange for the vacancies to be advertised on the notice boards. If anyone is interested in joining the Committee please contact Terry Claydon
8. A list of Actions following the recent allotment changes has been created to assist in sharing these out & to help monitor progress.
Norma to search for Risk Assessment forms used by other allotment sites
Norma to contact the National Association of Allotments to see if they can help & also to arrange a meeting with them with regard to membership
Lynda to assist Terry in creating an inventory of our equipment for Insurance purposes
9. The Charity Stall has raised £3839 to date
£2000 has been paid to the West Bergholt Children's Playground Project
£500 is due to be paid to the 5 T's group in the village
The Committee will decide on future beneficiaries using integrity & Terry will email all plot holders seeking their ideas on possible beneficiaries
10. The Committee agreed in principle to the future allocation of a small plot to be used by a group for peoples Well Being

11. The allotments will again have a stall at the village fete on the 18th July

12. Terry to advise Norma of the cost for a base for a new rain shelter/produce store by the Chapel Road gate so she can apply for a grant

13. AOB

The shed break ins were discussed

Grass cutting of the main paths – Terry to guide the Handymen on the areas to be cut

Terry Claydon was voted in as Chair – proposed by Mervyn Donnelly & seconded by Stuart Meadows

Norma Smith was voted in as Secretary – proposed by Lynda Robinson & seconded by Harry Stone

Next meeting - date TBA 7:30pm at 44 Pirie Road

Norma Smith

Secretary

27/1/2020