

## WEST BERGHOLT ALLOTMENT ASSOCIATION

Notes of meeting held at 44 Pirie Road on 17th October 2019

Present - Terry Claydon (Chair), Norma Smith (Secretary), Harry Stone, Lynda Robinson, Graham Welham, Mervyn Donnelly, Stuart Meadows

1. Apologies of absence - Paul Walker
2. Review of previous minutes  
Terry is still investigating signs for the New Church gate  
Harry is still investigating the white T line on the road in front of this gate  
The village Handymen have been repairing the fence along New Church Road
3. Rents - a few are still outstanding  
Currently 9 people on the waiting list & Terry is allocating plots
4. Terms of Reference - this will replace the current Constitutions. Terry, Harry & Norma to arrange a meeting date to create a draft document that can then be shared with the rest of the Committee for comment
5. A separate Account is now held by Parish Council for the allotment funds.  
£1000 has been transferred into this from previous years unused rent money.  
The Charity Stall money is also now held in this Account.  
A budget has been prepared for 2019/20 & a new one will be set for the new financial year in April.  
A new procedure was agreed for allotment expenses
6. The Charity Stall money is currently standing at £3,531.  
Mervyn is standing down as Chairman of the Stall from 31/12 & we wish to express our thanks for all his hard work, commitment & the tremendous job he has done with the stall.  
We are looking for volunteers to help run the stall & to keep it tidy.  
We are investigating a small storage shed to be placed at the other entrance gate for plot holders to place surplus produce which can be collected by volunteers & placed on the main stall. Norma will see if a grant can be obtained for this.  
We would encourage everyone to place their surplus produce on the stall to avoid food waste.
7. After a very successful Xmas event we will consider holding this biannually & will look at holding a summer event on the plot where family can attend in 2020
8. Terry is finalising the email list & then we will use to communicate with plot holders.  
A big thank you to Stuart who has created our Facebook page & will now look into how this can be connected to the village hub page.  
Terry is currently updating the allotment page on the village web site.
9. AOB  
Harry has ordered an 8 yd skip for 9am on the 16th November on the 28th & 29th October the allotment hedge along Chapel Road will be cut together with the back hedge where the tractor can access  
incident of a person discussing that they had entered someone's plot to pick apples without asking. Please keep an eye out for such events & report them to Terry.

please close the Chapel Road gate fully as it is being left open. The Stall gate can be left part open for access to the stall.

Heathlands School are looking for hand tools, sleepers, seeds etc for their Gardening project. Kindly take anything direct to the school office.

the village fete May be in July again this year so we need to be creative in thinking about the sort of items that can be shown at that time of year.

10. Date of next meeting is 16th January, 7:30pm at Vindens, Chapel Lane