



WEST BERGHOLT PARISH COUNCIL

Premises & Recreation Working Party

Meeting held on Thursday 13th February 2014 at the John Lampon Hall

Councillors present	Phil Walby, Jenny Church, Murray Harlow, Rachel Howard
Apologies	Rosemary James

Victoria Beckwith Cole in attendance

1	Kitchen refurbishment	
	<ul style="list-style-type: none"> a) Continue to monitor kitchen drainer. Murray to contact Robin. b) New freezer has arrived and will be sited in server area. 	MH
2	Orpen Hall	
	<ul style="list-style-type: none"> a) Chairs for both halls have been selected with trolley transporters to be purchased. Val to order 108 chairs for Hall and 40 for JL hall and 2 trolleys. b) Grey chairs need cleaning. Vicky will ask Mike if he will do this. They can be stored upstairs in future. c) Intruder and fire alarms have been tested and logged weekly. Anglia Accreditation Officer has inspected the alarms. d) Anti climb paint to be applied to prevent damage from vandals accessing glass roof by JL Hall. Phil will organise this with Mike. e) Broken roof tiles to be replaced by ST Carpentry. f) Car park resurfacing to be carried out in Easter holidays. Users to be informed g) Floor in JL Hall will be considered for refurbish next financial year. Quote from Mike for £450. h) Phil to have meeting with Bluebells regarding equipment storage. 	<p>Val Agenda item</p> <p>VBC</p> <p>PW MH Agenda item</p> <p>PW</p>
3	Orpen Players	
	<ul style="list-style-type: none"> a) Hearing loop has been repaired. b) Meeting to be arranged with reps of Orpen Players and Phil and Vicky. 	PW & VBC
4	Hall hiring charges.	
	Vicky presented proposed hiring charges for coming financial year. Vicky to investigate prices for other village halls locally.	VBC
5.	AOB	
	<ul style="list-style-type: none"> a) Problems with boiler are being experienced. Vicky to get a quote for a commercial boiler. b) Wind and rainwater has come through bottom of double doors in JL Hall. Vicky to ask Gary to investigate. 	<p>VBC</p> <p>VBC</p>
Date of next meeting - Thursday 13th March 2014. JL Hall		