



WEST BERGHOLT PARISH COUNCIL

# Environment & Highways Report

Working Party Meeting held on Thursday 13<sup>th</sup> March 2014 John Lampon Hall

Councillors present	David Short, Murray Harlow, Rachel Howard, Jenny Church, Harry Stone, Phil Walby, Rosemary James
Apologies	

1	<b>Terms of reference</b> Discussed terms and responsibilities to be presented to next PC meeting	Agenda item
2	<b>War memorial</b> Meeting has been held with JGR, RJ and HS with managing agents of brewery site to check land registry. Suggest grant to be obtained for repairing the Brewery site memorial.	Agenda item
3	<b>Traffic Safety Plan</b> New verges have been put in place along edge of New Church Road along area of footpath crossing. Slow signs have been placed in Lexden Road and Chapel Road, waiting to hear from Sonja Church when the remaining works will be completed.	Agenda item
4	<b>Allotments</b> Rotovator has been used by Trevor Wayne - payment will be arranged by Allotment committee. Open Garden event in the village has been planned by Gardeners association and will possibly include Open Allotments. Discussed option of a "Best Allotment" prize - suggest a "Betty Heard" cup.	RJ and HS Agenda item
5	<b>Poors Land</b> As before we are waiting for the side land to be reinstated. Phil to contact Ashe contractors.	PW
6	<b>Emergency Planning</b> A meeting will be held next week with Phil, Harry, Murray and Rachel - await update.	Agenda item
7	<b>Any Other Business</b>	
	a) New duck house for Queens Road pond to be installed next week.	DS
	b) Health and Safety issue with unstable surface of car park at Orpen Hall - ask Vicky to display warning notice to visitors and on web site.	PW
	c) Jubilee beacon to be replaced after car park has been resurfaced. Plaque to be designed and ordered.	DS
	d) Gary leaves at the end of the month - Steve to continue on 8 hours a week and it is planned to ask someone to carry out extra summer work on an ad-hoc basis.	DS
	e) Leaving "do" for Gary planned for 1 <sup>st</sup> April at lunchtime.	DS
	<b>Date of next meeting - Thursday 10th April 2014 4pm in JL Hall</b>	

