



## WEST BERGHOLT PARISH COUNCIL

# Environment & Highways Report

Working Party Meeting held on Thursday 10<sup>th</sup> April 2014 in John Lampon Hall

Councillors present	David Short, Murray Harlow, Rachel Howard, Jenny Church, Harry Stone, Phil Walby, Rosemary James
Apologies	

<b>1</b>	<b>Terms of reference</b> Awaiting copy of agreed Terms of Reference for this sub-committee from Val. Propose that there should be a named Parish Councillor for role of Health and Safety Officer.	Agenda item
<b>2</b>	<b>War memorial</b> (a) Waiting to hear from Management of Brewery site re memorial on that site. (b) Proposal for single memorial stone for village commemorating (but not naming) all who served in the first and second world wars. Suggest could be sited by Queens Road pond or near village sign. (c) Poppy seeds received from Kelvedon Parish council. Rosemary to check sites for seeding.	Agenda item  RJ
<b>3</b>	<b>Traffic Safety Plan</b> Dropped curbs with tactile paving at ends of New Church Road with Lexden Road have been instituted. Waiting to hear from Sonja Church when the remaining works will be completed.	Agenda item
<b>4</b>	<b>Allotments</b> Rotovator has been used by Trevor Wayne for several plot holders - payment will be arranged by allotment committee.	
<b>5</b>	<b>Poors Land</b> Side of field has been reinstated at last. The entrance posts are now in a satisfactory condition.	
<b>6</b>	<b>Emergency Planning</b> Harry will arrange to meet with Colchester Emergency Planning Officer, Mr Tudor Smith. Discuss further at next PC meeting.	Agenda item
<b>7</b>	<b>Any Other Business</b> a) New duck house for Queens Road pond has been installed. b) Leaflet re Outdoor Fitness equipment passed to Premises sub-committee. c) Jubilee beacon to be replaced. Plaque to be designed and ordered. d) Handyman, Steve, to continue on 8 hours a week and David will monitor workload. Ivor Beckwith is willing to carry out maintenance and grass cutting on a self-employed basis. e) Difficulty with hot water supply for tea-making in the kitchen - to be referred to Premises sub-committee.	DS  PW DS  DS
<b>Date of next meeting - Thursday 8<sup>th</sup> May 2014 4pm in JL Hall</b>		